



WORLE VILLAGE PRIMARY SCHOOL SAFEGUARDING AND GDPR STATEMENT

Worle Village Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

We have a number of Policies and Procedures in place that contribute to our safeguarding commitment. The Policies can be viewed in the policies section of our website.

Sometimes we may need to share information and work in partnership with other agencies, when there are concerns about a child's welfare. We will ensure our concerns about our pupils are discussed with parents/carers first, unless we have reason to believe that such a move would be contrary to the child's welfare.

We actively support the Government's Prevent Agenda to counter radicalism and extremism.

Our Designated Lead is Mrs Susan Elliott (Executive Headteacher). Our Deputy Designated Lead is Mrs Rachael Jones (Head of School). The Governor with responsibility for Safeguarding is Mr Ryan Gillett.

Photographs and Videos

Whilst lots of parents and carers really enjoy seeing photos and videos of their children's school life, we are very mindful of our duty of care towards all our pupils. We take the issue of Safeguarding very seriously and this includes the use of photographic and video images.

Any photographs or videos taken by parents, cares and relatives at school productions, sports days or other events are for the enjoyment of individual families. They must **not** be used in any way that could potentially place a child at risk. This would include publishing images in any form of print or on the internet including social networking sites. This is emphasised before concerts and shows etc. and where practical a record of parents and relatives taking photographs or videos is made.

We understand that in exceptional circumstances a parent or carer may not wish their child to be photographed or videoed in this way. If this is the case then please contact the Head teacher to see how best this can be achieved.

Occasionally, the local press will be invited to take photographs of school events and special achievements. We like to use photographs of our children on our website, in school documents, for parent information meetings, newsletters and on our display screens around the school. Please complete a Photo Permission form and return to the School office.

GDPR AND DATA PROTECTION

Our school holds a lot of personal information – about pupils, parents, teachers etc., and the new General Data Protection Regulation is the law that says how we can hold, use and store it. We have always been very careful with the personal data we hold and we will continue to have the highest standards under the new laws.

We have a new school wide Privacy Notice which tells you what personal information we collect and hold, what we do with it, who we share it with and how long we keep it for as well as other important information.

Our Data Protection Policy can be found on our website.

The new law gives people more rights about how their personal information is handled. You can find out more about this on the Information Commissioner's Office (ICO) website. If you want to use one of your new rights please contact the school office and one of our team will be in touch with you.

We have a Data Protection Officer who is Simon Marriott, CEO of Kaleidoscope Mat.

Please rest assured that our school knows how important your and your child's information is, and takes all appropriate measures to make sure it is kept safe and secure, processed lawfully and fairly and only shared with people that the law allows us to.